



**SOLAR WORKS,  
INC.**

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## Solar Works for the Office Project Project Status as of Week # 6 – 8/21/10

Prepared by: Li Sun  
Presented by:

Project Team # 1  
Solar Works , Inc.



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**Week # 6 Date: 08/21/2010**

## **PROJECT STATUS REPORT**

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### **Accomplishment:**

1. We have talked to a few solar companies including Sullivan, Borrego Solar, Solaire and a couple of solar panel owners.
2. We met the owner of Sherman Construction & Solar, a solar contractor and have obtained a lot of solar information from him.
3. We have modified our requirements based on the inputs from Sherman Construction & Solar.
4. New team members Ravi and Li were quickly adapted into our team. We are glad for the new additions to our team.

### **Planned Activities:**

1. We will gather all the questions from team members and meet a facility manager to discuss solar panel payback time and cost for his building next week (Tuesday 7:00am).
2. We will reassign the team tasks due to the project team member changes.
3. We will create a new scope statement, WBS and WBS dictionary.



**PROJECT STATUS REPORT**

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**Issues:**

No.	Description	Due Date	Assigned
1	We still need to gather more information to improve our requirement documents and scope statements because there is not much information available for us regarding to commercial solar panel installation.	Inactive (Done)	Team
2	Team members are discouraged and stressed because of the limited information we have obtained.	9/1/2010	Li
3	Team members have contacted many solar companies, most of them are unwilling to help us. This has dwarfed the progress of our project.	9/1/2010 (in progress)	Ann/Cris



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**Week # \_6\_ Date: 08/21/2010\_\_\_\_\_**

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**Risks:**

No.	Description	Due Date	Assigned
1	Miss the project deadline	08/30/2010	Li
2	Lack understanding of solar energy payback period for business building	09/01/2010	Ravi
3	Ineffective communications	09/05/2010	Ann

**Constraints:**

No.	Description	Due Date	Assigned
1	Limited information and knowledge about solar panel installation	09/01/2010	Steven
2	Limited time to complete all the documents	09/05/2010	Li